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## **Owner Management Information**

### **Making a Unit DORMANT**

- (1) Only a State of Mississippi Inspector can lock out an elevator or escalator as dormant.**
- (2) Elevators, dumbwaiters, and Wheelchair lifts are considered dormant based on the following conditions.**
  - (a) The hoistway doors are latched in the closed position; and
  - (b) The mainline disconnect is locked in the "off" position with a wire seal and a lockout tag provided by the Administrator.
- (3) Escalators/Moving Walks are dormant based on the following conditions.**
  - (a) The mainline disconnect is locked in the "off" position with a wire seal and a lockout tag provided by the Administrator is placed on the disconnect switch.
  - (b) Escalator entrances are permanently barricaded. Escalators that have been made dormant cannot be used as a stairway.
- (4) A conveyance shall not be made dormant for more than five (5) years.** At the end of five (5) years the conveyance owner shall have the unit inspected by a licensed inspector and obtain a valid certificate of operation or remove the conveyance from service.
- (5) To place a dormant conveyance back in service the following conditions shall be met.**
  - (a) All applicable tests according to Section 2-3-2 must be current, or if the applicable testing schedule was not maintained during dormancy, the applicable Category 1 and Category 5 tests must be completed and witnessed by a conveyance inspector.
  - (b) If the applicable testing schedule was maintained, a conveyance inspector must perform a periodic inspection on the conveyance.
  - (c) Prior to conveyance operation, the conveyance owner must mitigate all violations identified on the inspection report and obtain a valid certificate of operation from the Administrator or Approved AHJ.
- (6) A temporary certificate of operation will not be issued when placing a dormant conveyance back in operation.**